



# CEHMM

505 North Main Street, Carlsbad, NM 88220 • 575-885-3700 • [www.kehmm.org](http://www.kehmm.org)

## **Request for Proposal (RFP) No. CEHMM-2019-001 for Solar Well Installation**

### **Submission Information**

Each company or individual submitting a proposal should demonstrate their ability to perform the work by describing their experience and capabilities related to similar projects completed. Please provide evidence of any necessary licenses, bonding, and insurance with the proposal.

### **Proposals Due 4:00 PM on February 4, 2019**

Submit to:

Center of Excellence (CEHMM)

003 New Mexico 258

Milnesand, NM 88125

Phone: (575) 675-2324

Email: [sharon.january@kehmm.org](mailto:sharon.january@kehmm.org) (All bids/quotes/correspondence regarding this RFP shall be sent to this address for consideration.)

RFP Point of Contact: Kyle Dillard (575) 675-2324

## **Company Background**

The Center of Excellence (CEHMM) is a 501(c)(3) non-profit corporation involved in research and development in southeastern New Mexico. The purpose of the CEHMM projects is to work toward practical solutions on issues that affect both human health and the environment. CEHMM is dedicated to wildlife conservation with holistic management approaches that not only benefit two particular species of concern, the lesser prairie-chicken (*Tympanuchus pallidicinctus*) (LPC) and the dunes sagebrush lizard (*Sceloporus arenicolus*) (DSL) but also provide environmental enhancements that are beneficial to all biotic factors within those habitats. For more information, please see website at [www.cehmm.org](http://www.cehmm.org).

## **Project Description**

CEHMM requests bids for solar well conversions. We anticipate approximately four projects in the areas of Milnesand, Kenna, and Caprock, NM. In total, approximately seven solar pumps will be installed, along with the removal of six windmills. Bid will be specified accordingly:

- Cost per removal of windmill and tower, and hauling of windmill and tower within ten miles to enrollees' specified location
- Cost of pulling pipe, bailing wells, and performing pump tests
- Cost of installation of solar pump and panels per manufacturer's requirements

This contract will be for one year on a call out basis only with option(s) to renew solely and exclusively at the discretion of CEHMM. CEHMM reserves the right to contract with additional vendors to complete work in a timely fashion if necessary.

## **Submission Requirements**

Any work performed between now and March 1<sup>st</sup>, and after June 15<sup>th</sup>, will have no time restrictions. Work performed between March 1<sup>st</sup> and June 15<sup>th</sup> must take place after 9:00 AM due to Lesser-Prairie Chicken lekking. Bidder will submit qualifications and past experience with similar projects. In addition, bidder must provide detailed project schedule and budget which includes cost of materials, supplies, labor and tax on labor. Please provide a cost breakdown of all materials needed.

## **Assumptions and Agreements**

- **Be licensed to work in the state of New Mexico and comply with all applicable laws and regulations**
- **Provide their own liability, auto and workman's comp insurance**
- **Provide their own on-site safety oversight and all personal protection equipment**
- **Be responsible for disposal of waste in accordance with laws and regulations**
- **Provide all necessary equipment**

## **Additional Information or Clarification**

Any questions should be directed to Kyle Dillard at (575) 760-2111.

**Basis for Award**

The award will be based on the following criteria in order of relative significance: demonstrated qualifications, experience with similar projects, and price.

**Anticipated Selection Schedule**

- Initial review and request for additional information if necessary – Up to February 4, 2019
- Final award – February 8, 2019